

RESOLUTION 17-18
THE TOWN OF FOREST HEIGHTS

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH THE TRAINING SOURCE, INC. ON BEHALF OF THE TOWN OF FOREST HEIGHTS TO ORGANIZE AND FACILITATE A TEAMBUILDING AND PROFESSIONAL DEVELOPMENT RETREAT FOR THE MAYOR AND TOWN COUNCIL AND SENIOR STAFF; AND GENERALLY RELATING TO PERSONNEL AND TRAINING

Introduced By: Mayor Habeeb-Ullah Muhammad

WHEREAS, the Town has the power pursuant to Section 33-66 of the Town Charter to employ such officers and employees as it deems necessary to execute the powers and duties provided by the Charter or other state law and to operate the Town government; and

WHEREAS, the Charter, Section 33-63 further permits the Council to forego the competitive bidding process in order to negotiate professional services contracts such as personnel training, development and management related services; and

WHEREAS, The Training Source, Inc. (the "Training Source") is a 501(c)(3) tax exempt organization in good standing with the State and has its principal office in Seat Pleasant, Md.; and

WHEREAS, the Training Source has conducted professional development training and consulting for corporate and government leaders with extremely favorable results; and

WHEREAS, the Town Administrator and the Executive Director of the Training Source have outlined and coordinated a full-day retreat to be held after the March election and before the Maryland Municipal League conference for 15 or 16 Town representatives that addresses each of the agreed upon desired goals and topics for discussion; and

WHEREAS, the Mayor and Council find that it is in the best interest of the Town to move forward with the aforementioned retreat, and to approve the Professional Services Proposal submitted by the Training Source and dated February 28, 2018.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Forest Heights, Maryland hereby authorizes the Mayor to enter into a Professional Services Proposal submitted by the Executive Director of the Training Source and dated February 28, 2018 for services stated therein pursuant to the following conditions and terms stated herein below.

AND BE IT FURTHER RESOLVED that a contract in the amount not to exceed \$2,800.00 for professional services for a Council and staff retreat shall be authorized from line item 7197 of the FY2018 Budget.

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AND BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to enter into a written contract with the consultant on behalf of the Town.

AND BE IT FURTHER RESOLVED that this Resolution shall take effect upon its passage.

PASSED this 26th day of March 2018.

APPROVED: By Resolution of the Town Council of The Town of Forest Heights, Maryland.

ROLL CALL VOTE

YEA/NAY/ABSTAIN/ABSENT

MUHAMMAD

Yea

KENNEDY II

Yea

MCLAURIN

Nay

BARNES

Yea

HINES

Yea

WASHINGTON

Yea

BROWNSON

Nay

ATTEST:

THE MAYOR AND COUNCIL OF THE
TOWN OF FOREST HEIGHTS, MARYLAND

SIGNATURE ON FILE

Sherletta Hawkins, Town Clerk

By SIGNATURE ON FILE

Habeeb-Ullah Muhammad, Mayor

By SIGNATURE ON FILE

Jonathon Kennedy II, Council President

CERTIFICATION

I, hereby certify, as the duly appointed Town Clerk of the Town of Forest Heights, Maryland, that on the 26th day of March 2018 with 5 Aye votes and 2 Nay vote the aforesaid Resolution 17-18 passed.

SIGNATURE ON FILE

Sherletta Hawkins, Town Clerk

Exhibit A - (Proposal submitted by the Training Source, dated February 28, 2018).

The Town of Forest Heights

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